

LEGAL NOTICE

Rutherford County invites all qualified, licensed organizations that can supply the following services, to bid on the fully-insured program; Basic and Supplemental Life and Accidental Death & Dismemberment. All bidders must have turn-key operations that enable the bidder to accept and process all claims. Bid specifications must be strictly followed. The Bid specifications will be released at 9:00 AM, March 1, 2016 by Willis Towers Watson on behalf of the Rutherford County Risk Management department. Data necessary for the completion of the Bid will be released following the receipt of a Letter of Intent, on company letterhead, including email and phone contact information, submitted by the bidder to Willis Towers Watson, 26 Century Blvd, Nashville, TN 37214, Attn: Kelly Derrick, NO LATER THAN 4:00 PM, March 7, 2016. All qualified parties will be sent the electronic Bid documents on the morning of the bid opening. This notification will only go to those complying with the Letter of Intent rule, and will come from Willis Towers Watson on behalf of the Risk Management office. No documents or authority to bid will be granted to any vendor not submitting this letter before the deadline. No vendor has the right or authority to tie up any markets or approach any companies, on behalf of Rutherford County, before 9:00 AM March 1, 2016, the bid release date.

Sealed proposals must be received NO LATER THAN 4:00 pm CST on March 30, 2016 in the Rutherford County Mayor's Office, One Public Square, Suite 101, Murfreesboro, TN 37130. Bids which are mailed should be mailed to that address and must be delivered on time. Proposals received after such time will be rejected. Bids will be opened at 4:30 pm CST on March 30, 2016 in Suite 205 of the Historic Rutherford County Courthouse by the Rutherford County Purchasing Committee. The effective date for all lines of coverage will be January 1, 2017. For questions pertaining to the Letter of Intent or the Bid process, please contact Kelly Derrick (kelly.derrick@willistowerswatson.com) at Willis Towers Watson. No questions on coverage and or risk will be received or answered before the bid release.

The Rutherford County Purchasing Committee reserves the right to accept the lowest or best bid and/or reject any and all bids.